

CITEC is collecting the information on this form to administer an online information system that provides public access to crime information held by the Queensland Police Service. This is authorised by the Queensland Police under a Memorandum of Understanding with CITEC. CITEC provides some or all of this information to the Queensland Police to verify the authenticity of applicants requiring access.

**Please Note** - Correct and adequate information must be supplied to ensure that the appropriate report may be located.

**Accident Details:**

**QP/TIRS Number (MANDATORY, 10 digits):**

Q P \_\_\_\_\_

Date of Accident: \_\_\_\_\_ Time of Accident: \_\_\_\_\_ am / pm

Exact Location of Accident: \_\_\_\_\_

Police Officer's Name: \_\_\_\_\_ Police Officer's Station: \_\_\_\_\_

Client's Name: \_\_\_\_\_

Client's Connection to Accident: \_\_\_\_\_

Driver's Name: \_\_\_\_\_ Vehicle Registration Number: \_\_\_\_\_

Other Driver/s Name: \_\_\_\_\_ Other Vehicle/s Registration Number: \_\_\_\_\_

**Applicant Details:**

Applicant's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Applicant's Reference/Claim Number: \_\_\_\_\_

**Applicant Order Details:**

**Delivery Options:** (ONLY Select **ONE** of the following)

- Fax (Police Traffic Accident Report ONLY)
- Post
- Pickup (CITEC, 317 Edward Street, BRISBANE QLD 4001)

\* Other Documents will be mailed.

\*\* Please indicate if you wish the Other Document order to remain active for up to 12 months:  Yes  No

**Details Required:** (ONLY Select **ONE** of the following) (Includes GST)

<input type="radio"/> Police Traffic Accident Report Only	@	\$78.58
<input type="radio"/> Police Traffic Accident Report + Other Documents*	@	\$89.85
<input type="radio"/> Other Documents Only*	@	\$29.32
<b>Total Price</b>	\$	_____

**Certification:** I certify that I am / act on behalf of one of the parties to this road traffic accident.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Once your form is received, a CITEC Confirm Customer Service Representative will contact you by telephone to process your request. Please note: payments by money order or cheque will need to be cleared before the search can be completed. This may take up to four (4) business days. If paying by credit card, the Customer Service Representative will ask for your credit card details. Please send the completed form (along with your Cheque if necessary) to:

[confirm@citec.com.au](mailto:confirm@citec.com.au) or CITEC CONFIRM, GPO Box 279, BRISBANE QLD 4001 or Fax to (07) 3222 2509.